




# PWD Green Street Project Proposal

PWD's Green Streets program provides technical assistance to developers, private entities, non-City agencies, and non-profits, and their designers and contractors undertaking improvement projects within the right-of-way in order to encourage the inclusion of green stormwater infrastructure elements.

This proposal form will be used to evaluate the eligibility of a green street project proposed within the right-of-way. Please refer to PWD Green Streets Design Manual as guidance throughout the development process of this project. Please be advised that once the final design process is completed, the green stormwater infrastructure project will be adopted as a PWD asset.

*NOTE: Please ensure you have read Chapter 7 of the Green Streets Design Manual before completing this Project Proposal form. Complete all sections of the form as fully and accurately as possible.*

<b>SECTION (A)</b>	
<b>APPLICATION FOR GREEN STREET PROJECT</b>  <b>APPLICATION #:</b> _____ <small>(PWD use only)</small>  <b>PROJECT NAME:</b> _____	 <b>CITY OF PHILADELPHIA          WATER DEPARTMENT          OFFICE OF WATERSHEDS</b> 1101 MARKET STREET PHILADELPHIA, PA 19107 <i>For more information visit us at</i> <a href="http://www.phillywatersheds.com">www.phillywatersheds.com</a>
<b>ADDRESS OF PROPOSED PROJECT/CONSTRUCTION:</b> _____	
<b>APPLICANT NAME:</b> _____ <b>COMPANY NAME:</b> _____ <b>PHONE #</b> _____ <b>FAX #</b> _____	<b>APPLICANT'S ADDRESS:</b> _____ <b>LICENSE #</b> _____ <b>E-MAIL:</b> _____
<b>ARCHITECTURE/ENGINEERING FIRM:</b> _____ <b>PROJECT MANAGER:</b> _____ <b>PHONE #</b> _____ <b>FAX #</b> _____	<b>ARCHITECTURE/ENGINEERING FIRM ADDRESS:</b> _____ <b>LICENSE #</b> _____ <b>E-MAIL:</b> _____
<b>CONTRACTING COMPANY:</b> _____ <b>CONTRACTOR:</b> _____ <b>PHONE #</b> _____ <b>FAX #</b> _____	<b>CONTRACTING COMPANY ADDRESS:</b> _____ <b>LICENSE #</b> _____ <b>E-MAIL:</b> _____
<b>PROJECT AREA (PRECISE STREET LIMITS):</b> _____ _____ _____	<b>PROPOSED SMP TYPE:</b> _____ _____ _____
<b>PROJECT LOCATION:</b> <b>I. NEIGHBORHOOD:</b> _____ <b>II. CITY COUNCIL DISTRICT:</b> _____ <b>III. SPECIAL DISTRICT:</b> <i>(e.g. Planned development, TIF, University, BID)</i> _____ <b>IV. PENNDOT HIGHWAY DESIGNATION:</b> _____	<b>ANTICIPATED DESIGN AND CONSTRUCTION SCHEDULE:</b> <b>I. CONCEPTUAL PLANNING:</b> __/__/____ <b>II. PRELIMINARY DESIGN:</b> __/__/____ <b>III. FINAL DESIGN:</b> __/__/____ <b>IV. CONSTRUCTION:</b> __/__/____

<b>DESIGN COMPLETION (%)</b> : _____	<b>PARTNER AGENCIES/ORGANIZATIONS:</b> <i>(If any)</i> _____ _____
<b>INTENDED GOAL(S) FOR THE PROJECT:</b> _____ _____	
<b>PROJECT SCOPE (DESCRIPTION OF WORK, ATTACH ADDITIONAL SHEETS IF NECESSARY):</b> _____ _____ _____ _____	
<b>TOTAL AREA OF PROJECT:</b> _____ <b>SQUARE FEET</b>	
<b>ADDITIONAL PROJECT CONSIDERATIONS:</b>  <b>ARE THERE OPPORTUNITIES TO ADD TREE CANOPY OR PROTECT EXISTING TREES WITHIN THIS PROJECT?</b>  <b>ARE YOU WILLING TO PARTNER WITH PWD ON PROMOTING ENVIRONMENTAL EDUCATION THROUGH THIS PROJECT?</b>  <b>IS THIS PROJECT A PART OF AN EXISTING OR PROPOSED CITY, DISTRICT, OR NEIGHBORHOOD PLAN?</b>  <b>DOES THIS PROJECT HAVE ANY COMMUNITY GROUP OR NON-PROFIT ORGANIZATION AFFILIATIONS?</b>  <b>ARE THERE ANY OTHER SPECIAL CONSIDERATIONS OR COLLABORATION OPPORTUNITIES UNIQUE TO THIS PROJECT?</b>	<input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>  <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>  <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> <i>(If yes, please state each plan below)</i> _____  <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> <i>(If yes, please state each plan below)</i> _____  <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> <i>(If yes, please explain)</i> _____ _____ _____
<b>ESTIMATED TOTAL COST OF PROPOSED PROJECT:</b>  \$ _____	
Plans approved by the Water Department may be considered a part of this application. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I further certify that I am authorized by the owner to make the application, and that, before I accept project approval, the owner shall be made aware of all conditions of the approval. I understand that if I knowingly make any false statement herein I am subject to such penalties as may be prescribed by law or ordinance.	
<b>APPLICANT'S SIGNATURE:</b> _____ <b>DATE:</b> ___/___/___	
<b>TITLE</b> <i>(If applicable):</i> _____	

## SECTION (B)

### REVIEW AND APPROVAL CHECKLIST

APPLICATION #: \_\_\_\_\_  
(PWD use only)

PROJECT NAME: \_\_\_\_\_

PWD WORK NUMBER : \_\_\_\_\_



**CITY OF PHILADELPHIA  
WATER DEPARTMENT  
OFFICE OF WATERSHEDS**  
1101 MARKET STREET  
PHILADELPHIA, PA 19102  
For more information visit us at  
[www.phillywatersheds.com](http://www.phillywatersheds.com)

<b>COMPLETED</b> <input type="checkbox"/>	<b>Phase 1:</b> Proposal and Location Approval
<b>COMPLETED</b> <input type="checkbox"/>	<b>Phase 2:</b> Concept Design and Approval
<b>COMPLETED</b> <input type="checkbox"/>	<b>Phase 3:</b> Preliminary Design Meeting(Optional)
<b>COMPLETED</b> <input type="checkbox"/>	<b>Phase 4:</b> Final Design
<b>COMPLETED</b> <input type="checkbox"/>	<b>Phase 5:</b> Permitting Process

### PRE-CONSTRUCTION CHECKLIST

COMPLETED	AGENCY	DATE REVIEWED	REQUIRED SUBMITTALS
<input type="checkbox"/> 1. Concept Design Review <input type="checkbox"/> 2. Pre-Design Meeting <input type="checkbox"/> 3. Preliminary Design Meeting (Optional) <input type="checkbox"/> 4. Final Approval Letter <input type="checkbox"/> 5. Developers Agreement (if needed) <input type="checkbox"/> 6. Pre-construction Meeting	<b>PHILADELPHIA WATER DEPARTMENT</b> Office of Watersheds 1101 Market Street, 4 <sup>th</sup> Floor Philadelphia, PA 19107	1. __/__/____ 2. __/__/____ 3. __/__/____ 4. __/__/____ 5. __/__/____ 6. __/__/____	
<input type="checkbox"/> 1. Concept Design Review <input type="checkbox"/> 2. Developer Services Meeting (if requested by Streets) <input type="checkbox"/> 4. Final Approval Letter <input type="checkbox"/> 5. Street Opening/ Closing Permit	<b>STREETS DEPARTMENT</b> Municipal Services Building Room 940 1401 J.F. Kennedy Boulevard Philadelphia, PA 19102	1. __/__/____ 2. __/__/____ 3. __/__/____ 4. __/__/____	
<input type="checkbox"/> 1. Technical Review	<b>PENNDOT</b> 7000 Geerdes Blvd. King of Prussia, PA 19406	1. __/__/____	
<input type="checkbox"/> 1. Tree Layout Plan Review (if needed)	<b>PARKS AND RECREATION STREET TREE MANAGEMENT DIVISION</b> 1515 Arch Street, 10th Floor Philadelphia, PA 19102	1. __/__/____	

<input type="checkbox"/> 1. Utility Review	<b>SEPTA</b>	1. __/__/__	
<input type="checkbox"/> 1. Utility Review	<b>PECO ENERGY</b>	1. __/__/__	
<input type="checkbox"/> 1. Utility Review	<b>PGW</b>	1. __/__/__	
<input type="checkbox"/> 1. Utility Review	<b>COMCAST</b>	1. __/__/__	
<input type="checkbox"/> 1. Utility Review	<b>VERIZON</b>	1. __/__/__	

**PWD PROJECT COMPLETION APPROVAL (PWD USE ONLY)**

**APPROVED FINAL DESIGN PLAN:**  YES  CONDITIONAL  
*(Please see below if approval is conditional)*

**CONDITIONAL APPROVAL:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

This is to certify that I have examined the within detailed statement, together with a copy of the plans relating thereto, and find the same to be in accordance with the provisions of the law relating to buildings in the City of Philadelphia, that the same has been approved and entered into the records of this Department.

**PROJECT MANAGER:** \_\_\_\_\_ **DATE APPROVED:** \_\_/\_\_/\_\_